

Graphic & Web Designer and Developer, Networking and Computer Repair Tech

GABRIEL RODRIGUEZ

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AREAS OF STRENGTH

- Works great with people
- Creativity, Quick Learner
- Interpersonal, Self – Management and Solving Problem Skills

Bilingual (Spanish-English).

PROFESSIONAL EXPERIENCE

Rodriguez Studios, Atlanta, GA

2007- Present

- I am the President and Lead Designer of this company
- Build websites for customers
- Create graphic design and logos for businesses.
- Performs troubleshooting, computer upgrades or repairs on people computers
- Connect and secured wired and wireless networks

Kennesaw State University – VA Dept MAC LAB

2008 – Present

- Monitor the lab
- Assist students with questions regarding their graphic design projects.
- Checked out photography equipment for students
- Maintained the lab for order and organization

Kennesaw State University – Global Initiatives Office

2007

- Answered questions regarding study abroad programs
- Answered questions regarding international admissions
- Answered the phone and transferred to appropriate office staff
- Received, Send, and logged correctly of each transmission
- Picked up mail and took to mail room, Used Kronos, Group Wise, and the Student Banner software
- Made errands for office staff
- Made sure that each visitor/student is properly signed before visiting a office member

Cythink, Inc

2006

- Installed appropriate business software
- Made sure that all of the computers were up to date with all the necessary operating system and security software
- Installed and configured a window's based network at a local business
- Documented of every single website that the company has made
- Enhanced the company website by using Content Management Systems
- Created an e-commerce website

Education and Training

Chattahoochee Technical College, Marietta, Georgia ~Computer Information Systems~

Kennesaw State University, Kennesaw, GA. ~ Computer Information Systems ~

References Furnished Upon Request